

# MINUTES

## *Parks & Recreation Advisory Board Meeting*

Parks and Recreation Conference Room, 3131 O Street, Suite 300

Thursday, December 13, 2018 ~ 4:00 p.m.

### **Members Present:**

Brad Brandt	Justin Carlson	Jim Crook	Peter Levitov
Andrew Minchow	Sherrie Nelson	Anne Pagel	Tammy Poe
Robert Ripley	Jeff Schwebke	Kathi Wieskamp	

### **Members Absent:**

Veronica Chapman	Leirion Gaylor Baird	Deb Schorr
Joe Tidball	Vacancy (Fitzgerald)	

Jane Reybould attended the meeting at the request of Leirion Gaylor Baird.

### **Staff Members Present:**

Lynn Johnson, Director	Holly Lewis, Assistant Director
JJ Yost, Planning & Construction Manager	Chris Myers, Parks Operations Manager
Nicole Fleck-Tooze, Special Projects Admin.	Wade Foreman, Golf Business Coord.
Jocelyn Golden, Asst. City Attorney	Maggie Stuckey, Parks Foundation Director
Angela Chesnut, Executive Secretary	

**Call to Order & Recognition of ‘Open Meetings Act’** As per law, Chairperson Brad Brandt announced that the Board follows the regulations of the Open Meetings Act, and called the meeting to order at 4:00 p.m. Roll was called by Angela Chesnut.

### **APPROVAL OF MINUTES:**

Following indication of a typographical error to be corrected, a motion was made by Peter Levitov and seconded by Justin Carlson to approve the minutes of the September 13, 2018 meeting with the reflected correction. Upon roll call vote members voted as follows: **“Yes”:** Brad Brandt, Justin Carlson, Jim Crook, Jeff Schwebke, Kathi Wieskamp. **“Abstain”:** Peter Levitov, Andrew Minchow, Sherrie Nelson, Tammy Poe, Robert Ripley, **“No”:** None. Motion carried.

A motion was then made by Robert Ripley and seconded by Kathi Wieskamp to approve the minutes of the November 8, 2018 meeting as presented. Upon roll call vote members voted as follows: **“Yes”:** Jim Crook, Peter Levitov, Andrew Minchow, Robert Ripley, Jeff Schwebke, Kathi Wieskamp. **“Abstain”:** Brad Brandt, Justin Carlson, Sherrie Nelson, Tammy Poe. **“No”:** None. Motion carried.

### **PUBLIC COMMENTS FOR ITEMS NOT LISTED ON THE AGENDA:**

None.

### **COMMITTEE REPORTS:**

- **Fees & Facilities Committee** – Justin Carlson (Chair) 402-770-7188  
Nothing to report at this time.

• **Futures Committee – Jeff Schwebke (Chair) 402-470-3384**

Jeff Schwebke and Nicole Fleck-Tooze presented a recommendation regarding amendment of the Lincoln Municipal Code as well as revision of current Parks policy and practice that would authorize the Lincoln Children's Zoo to serve alcohol for events when the zoo is not otherwise open to the general public. Expansion and improvements will allow specific spaces for events other than fundraising where alcohol can be served with a Special Designated Liquor License. Attending on behalf of the Lincoln Children's Zoo were Tom Houston, representative attorney; Hank Woods, Zoo Board Chairman; Maja Harris, Zoo Board Vice-Chair; John Chapo and Evan Killeen, Zoo staff. Jocelyn Golden noted that next steps for approval would be at the Internal Liquor Committee and Lincoln City Council.

A motion was made by Jeff Schwebke and seconded by Jim Crook to recommend approval of amendment to Lincoln Municipal Code to expand the event types for which the Lincoln Children's Zoo may be authorized to serve alcohol and to reflect such in current policy and practice. Upon roll call vote members voted as follows: **"Yes": Brad Brandt, Justin Carlson, Jim Crook, Peter Levitov, Andrew Minchow, Sherrie Nelson, Tammy Poe, Robert Ripley, Jeff Schwebke, Kathi Wieskamp. "No": None. Motion carried.**

• **Golf Report – Sherrie Nelson (Chair) 402-416-0137**

Wade Foreman provided the operations report and pointed to the fiscal year-end report (copies attached to official minutes on record). The fiscal year has had weather adversities but 2017-18 ended with \$51,507 cash balance.

Sherrie Nelson and Wade introduced the Golf Committee request for approval to increase CIP fees by an additional \$0.25 per 9-hole and \$0.25 per 18-hole round which will assist in funding the 10-year Golf CIP plan, and Ager Golf Course implementing the weekend/holiday green fees to model the other four City golf courses.

A motion was made by Sherrie Nelson and seconded by Justin Carlson to approve the \$0.25 increase per round to CIP fees. Upon roll call vote members voted as follows: **"Yes": Brad Brandt, Justin Carlson, Jim Crook, Peter Levitov, Andrew Minchow, Sherrie Nelson, Tammy Poe, Robert Ripley, Jeff Schwebke, Kathi Wieskamp. "No": None. Motion carried.**

A motion was then made by Sherrie Nelson and seconded by Tammy Poe to adjust the Ager Golf Course fees to model the other four City golf courses for weekends and holidays which will add \$1.00 to current fees. Upon roll call vote members voted as follows: **"Yes": Brad Brandt, Justin Carlson, Jim Crook, Peter Levitov, Andrew Minchow, Sherrie Nelson, Tammy Poe, Robert Ripley, Jeff Schwebke, Kathi Wieskamp. "No": None. Motion carried.**

Anne Pagel arrived at 4:30 p.m.

• **Executive Committee – Brad Brandt (Chair) 402-421-7734**

Maggie Stuckey provided a Lincoln Parks Foundation report:

- A new office staff member, Dina Hahn, was recently hired at the Lincoln Parks Foundation office joining Maggie on a fulltime basis.
- There have been 17 individual memorials designated to the Lincoln Parks Foundation during the past year.

- Prairie Corridor project is moving ahead with great momentum of significant gifts from Union Bank and the Cooper Foundation.
- Asked about Sunken Gardens weathered and worn brick replacements, Maggie noted that they have observed various areas with these issues and are working on a plan to correct the concerns.

Brad Brandt reported that it was time for election of offices for 2019, with the slate consisting of Justin Carlson as Chair, and Jeff Schwebke as Vice-Chair. He also noted that committee assignments will be made after the first of the year. A motion was made by Robert Ripley and seconded by Jim Crook that nominations close and roll be called on the slate of officers as presented: **“Yes”**: Brad Brandt, Jim Crook, Peter Levitov, Andrew Minchow, Sherrie Nelson, Tammy Poe, Robert Ripley, Kathi Wieskamp. **“Abstain”**: Justin Carlson, Jeff Schwebke. **“No”**: None. Motion carried.

### **STAFF REPORT:**

JJ Yost provided an overview and PowerPoint presentation (copy attached to official minutes on record) of 2018 construction projects among numerous weather issues:

- Taylor Park new playground and shelter with old playground removal in progress
- Schroder Park Master Plan and playground relocation delayed until spring
- Pinewood Bowl scene shop completed and performers building near completion
- Jensen Park two baseball fields ready for spring play
- Wilderness Nature Camp building relocation to Pioneers Park in design phase
- New/Improved/Relocated Dog Runs: Oak Lake to Roper Park, Mahoney Park, Stransky Run at Peterson Park, Rickman’s Run
- Irvingdale Park channel renovation and crossing improvement
- Cooper Park renovation – Union Bank gift received and materials being ordered
- Peterson Park pickleball court conversions and potential additions
- Pioneers Park bridle path prioritized phases I and II completed, phase III in progress
- Trendwood Park bridge renovation and pathway replacements
- Antelope Park South, Rock Island Trail drainage and trail improvements
- Belmont Park picnic shelter completed with donated funds and Parks labor
- Murdock Trail improvements, hard surface completed from 56<sup>th</sup> to 70<sup>th</sup> streets

Lynn Johnson provided an update (copy of PowerPoint attached to official minutes on record) on energy savings performance contracts with Lincoln Parks & Recreation and Lincoln City Libraries which will be presented to the City Council on December 17<sup>th</sup>. Lighting, HVAC, and electrical amenities were reviewed with a number of items to be replaced to provide energy consumption savings, reduce energy use and maintenance, reduce greenhouse gases, and address deferred maintenance. The project will also include roof replacement and HVAC updates at Auld Pavilion.

Lynn also presented a list (copy attached to official minutes on record) of upcoming Parks & Recreation Projects for 2019, at this point in time.

Meeting adjourned at 5:02 p.m.