

# MINUTES

## *Parks & Recreation Advisory Board Meeting*

Parks and Recreation Conference Room, 3131 O Street, Suite 300

Thursday, June 13, 2019 ~ 4:00 p.m.

### **Members Present:**

Brad Brandt	Justin Carlson	Sherrie Nelson	Anne Pagel
Jonathan Petersen	Lori Thomas	Rick Vest	Kathi Wieskamp

### **Members Absent:**

Jim Crook	Tammy Poe	Jeff Schwebke
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### **Staff Members Present:**

Lynn Johnson, Director	Holly Lewis, Assistant Director
JJ Yost, Planning & Construction Manager	Chris Myers, Park Operations Coordinator
Nicole Fleck-Tooze, Special Projects Admin.	Denise Pearce, Special Projects Admin.
Maggie Stuckey, Foundation Director	Jocelyn Golden, Asst. City Attorney
Adelle Burk, Mayoral Aide	Angela Chesnut, Executive Secretary

**Call to Order & Recognition of ‘Open Meetings Act’** As per law, Chairperson Justin Carlson announced that the Board follows the regulations of the Open Meetings Act, and called the meeting to order at 4:00 p.m. Roll was called by Angela Chesnut.

**APPROVAL OF MINUTES:** A motion was made by Rick Vest and seconded by Sherrie Nelson to approve the minutes of the March 14, 2019 meeting as presented. Upon roll call vote members voted as follows: “**Yes**”: **Brad Brandt, Justin Carlson, Sherrie Nelson, Anne Pagel, Rick Vest, Kathi Wieskamp.** “**No**”: **None.** “**Abstain**”: **Jonathan Petersen, Lori Thomas.** **Motion carried.** A motion was then made by Brad Brandt and seconded by Sherrie Nelson to approve the minutes of the May 9, 2019 meeting as presented. Upon roll call vote members voted as follows: “**Yes**”: **Brad Brandt, Justin Carlson, Sherrie Nelson, Rick Vest.** “**No**” **None.** “**Abstain**”: **Anne Pagel, Jonathan Petersen, Lori Thomas, Kathi Wieskamp.** **Motion carried.**

### **PUBLIC COMMENTS FOR ITEMS NOT LISTED ON THE AGENDA:**

None.

### **INTRODUCTION OF NEW BOARD MEMBERS:**

Lynn Johnson presented four new members of the Parks & Recreation Advisory Board in attendance – Lori Thomas, Jonathan Petersen, Esme Krohn, and Mason Minchow – who provided a short introduction of themselves. Ms. Krohn and Mr. Minchow are the two new student representatives whose appointments will be acted upon at the July 1<sup>st</sup> City Council meeting. Roy Christensen was also in attendance and will soon be appointed as the City Council representative on the Advisory Board. Current Board members and staff in attendance also provided brief introductions.

## **COMMITTEE REPORTS:**

- **Fees & Facilities Committee** – (Chair) 402-  
No report at this time.

- **Futures Committee** – Jeff Schwebke (Chair) 402-470-3384

Lynn Johnson provided background of Peter Pan Park and specifically an area in the northern portion of the park adjacent to the City Impact Community Action Center which they have approached the department regarding use. The proposed area would provide a fenced outdoor play area for a Head Start preschool education program. Due to original development funding from the Federal Land and Water Conservation Funds, a conversion process including replacement of land on a value for value basis, which department staff will work on with Nebraska Game and Parks Commission and the National Park Service. Until replacement land is identified, a one-year lease of the proposed area (diagram attached to official minutes on record) of approximately 2,240 square feet in Peter Pan Park is being proposed.

In response to inquiry regarding the lease amount, Mr. Johnson informed that a formula is being developed to standardize park land lease rates, based on assessed values, which is approximately \$30,000 per acre. The suggested return on potential investment would be around 7%, in this event about \$2,100 per acre, which would then equate to this particular lease agreement being \$107 per year because of the small area. Once a draft has been finalized, staff will bring a proposed policy recommendation regarding lease of park land to the Parks & Recreation Advisory Board for action so that a standardized process and rate can be established for future use.

Following questions and additional discussion by Board members, a motion was made by Anne Pagel and seconded by Lori Thomas to approve recommendation to Mayor and City Council for entering into a one-year lease with City Impact for a small area in the northern portion of Peter Pan Park as presented. Upon roll call vote members voted as follows: **“Yes”**: **Brad Brandt, Justin Carlson, Sherrie Nelson, Anne Pagel, Jonathan Petersen, Lori Thomas, Rick Vest, Kathi Wieskamp.** **“No”**: None. **Motion carried.**

- **Golf Report** – Sherrie Nelson (Chair) 402-416-0137

Sherrie Nelson provided a brief update regarding the current financial concerns due to the long winter resulting in zero to very low rounds. The Golf Committee has been proactively discussing various options that could potentially be implemented before the end of the fiscal year, although no immediate action has been taken. Rate increases will be discussed in the fall for potential action next year. Lynn Johnson added that there is a cautious optimistic attitude that the remainder of the year will be more positive. Sherry also noted that a number of Ash trees are being removed at the City courses due to the EAB issues.

- **Executive Committee** – Justin Carlson (Chair) 402-770-7188

\*Maggie Stuckey provided a Lincoln Parks Foundation report:

- In the past 6 weeks there have been over 1,000 attendees at events hosted or coordinated by the Lincoln Parks Foundation:
  - Prairie Corridor event
  - Bricks of Honor Dedication
  - Woods Tennis Center donor bench dedication

- Large LPF Trustees meeting
- Wake up the Beds at Sunken Gardens
- Give to Lincoln Day was the best year for LPF with over \$51,000 in donations
- Assisting with Rock Island Bridge project
- Pickle Ball Lincoln upcoming projects
- U-Stop Kick-it-Back to the Community program – June 21<sup>st</sup> through 23<sup>rd</sup>, for every gallon of gas sold LPF will receive 2¢
- Bricks of Honor event at Veterans Memorial Garden was recorded and can be viewed on Lincoln Parks Foundation website

\*Committee Reorganization – Lynn Johnson discussed renaming and reorganization of working committees of the Parks & Recreation Advisory Board (copy of proposal attached to official minutes on record), changing the Fees & Facilities Committee to Facilities/Infrastructure Committee, and Futures Committee to Policies Committee. Each committee should be comprised of five to six Board members with the Committee chairs appointed by the PRAB chairperson. A motion was made by Brad Brandt and seconded by Kathi Wieskamp to approve the new committees' structure as proposed. Upon roll call vote members voted as follows: **“Yes”**: **Brad Brandt, Justin Carlson, Sherrie Nelson, Anne Pagel, Jonathan Petersen, Lori Thomas, Rick Vest, Kathi Wieskamp**. **“No”**: **None**. **Motion carried**.

Appointments to these committees were discussed with recommendations and appointments:

- Facilities/Infrastructure Committee (formerly Fees & Facilities):
  - Justin Carlson
  - Jim Crook
  - Tammy Poe, Chair
- Policies Committee (formerly Futures):
  - Esme Krohn
  - Anne Pagel
  - Jonathan Petersen
  - Jeff Schwebke, Chair
  - Lori Thomas
  - Kathi Wieskamp
- Golf Committee:
  - Brad Brandt
  - Sherrie Nelson, Chair
- Executive Committee (PRAB and all committee chairs):
  - Justin Carlson, Chair
  - Sherrie Nelson
  - Tammy Poe
  - Jeff Schwebke

Lynn noted that the Facilities/Infrastructure and the Policies Committees would not meet in June due to the joint meeting and tour with the Lincoln Parks Foundation Board in July. JJ Yost suggested that the Facilities/Infrastructure Committee meet in August to begin reviewing the 10-year facilities plan updates.

\*Outgoing Student Members – The two 2018-19 student PRAB members have completed their terms with the Board. Veronica Chapman was unable to attend the meeting, however Andrew Minchow was recognized and presented with a small rose-tile plaque. Ms. Chapman’s plaque will be sent to her following the meeting.

**STAFF REPORT:**

\*A different approach is being proposed for community engagement regarding the preliminary master plan for the South Haymarket park and plaza. Lynn Johnson explained that a survey has been prepared for community input with various event attendance with display boards and surveys available. These will also be available at the upcoming July joint meeting and tour for Board members review and survey completion. This process is also being utilized for community input regarding the Cascade/Teachers Fountain project with surveys being released soon.

As previously mentioned, the Parks & Recreation Advisory Board and the Lincoln Parks Foundation Board will meet jointly on Thursday, July 11<sup>th</sup>, at 4:00 p.m. The location for this year’s meeting will be at the Olssen building in the West Haymarket, potentially on the deck section if weather is accommodating. A series of project stations will be available for Board members to review, as well as surveys for the Cascade Fountain and South Haymarket park and plaza will be on hand for completion. A short business meeting will be held at the end to discuss items of mutual interest.

**ANNOUNCEMENTS:**

Lynn Johnson informed Board members of upcoming events:

- Opening of City pools was delayed from Saturday, May 25<sup>th</sup> to Wednesday, May 29<sup>th</sup> due to cold outdoor weather and water temperatures that were too low.
- Uncle Sam Jam will be held again at Oak Lake on Wednesday, July 3<sup>rd</sup>.

Meeting adjourned at 4:50 p.m.