

# MINUTES

## *Parks & Recreation Advisory Board Meeting*

Woods Park Place Lower Level Training Center, 3131 O Street

Thursday, November 12, 2020 ~ 4:00 p.m.

### **Members Present:**

Justin Carlson      Roy Christensen      Dylan Cork      Jim Crook      Gatran Gatnoor  
Katie Graf      Tammy Poe      Jeff Schwebke      Isabel Salas

### **Members Absent:**

Bradley Brandt      Jonathan Petersen      Lori Thomas      Rick Vest      Kathi Wieskamp  
++ Sherrie Nelson      ++Jennifer Seacrest

### **Staff Members Present:**

Lynn Johnson, Director      ++ Holly Lewis, Asst. Director/Recreation  
++ JJ Yost, Planning & Facilities Manager      Chris Myers, Park Operations Manager  
Wade Foreman, Golf Business Coordinator      Roy Rivera, Office Specialist  
++ Denise Pearce, Special Projects Adm.  
Maggie Stuckey, Lincoln Parks Foundation Director

++ denotes Zoom attendee

### **CALL TO ORDER & RECOGNITION OF 'OPEN MEETINGS ACT':**

As per law, Chairperson Justin Carlson announced that the Board follows the regulations of the Open Meetings Act, and called the meeting to order at 4:00 p.m. Roll was called by Roy Rivera declaring a quorum with seven in-person Board members present.

### **APPROVAL OF MINUTES:**

A motion was made by Roy Christensen and seconded by Jim Crook to approve the minutes from the October 8, 2020 meeting as presented. Upon roll call vote members voted as follows: **"Yes": Roy Christensen, Dylan Cork, Jim Crook, Gatran Gatnoor, Tammy Poe, Jeff Schwebke. "No": None. "Abstain": Justin Carlson. Motion carried.**

### **PUBLIC COMMENTS FOR ITEMS NOT LISTED ON THE AGENDA:**

Tera Thoms, founder of Jr.'s for Jesus, addressed the Parks and Recreation Advisory Board regarding the approval of the language of an Adopt a Trail sign. Lynn Johnson stated that the language for the requested sign is currently under review by the City Attorney's office and awaiting a response.

Isabel Salas arrived at 4:04 p.m.

Diane Walkoviak, speaking on behalf of the Indian Village Neighborhood Association, addressed the Parks and Recreation Advisory Board regarding Van Dorn Park. The Association is pleased that the playground installation has begun and informed the group that the new trail is drawing dozens of people to the park daily. The Association is concerned about the storage area at the park and the removal of the trees adjacent to this area, as they would like to see a buffer between this area and the trail. The Association supports efforts to maintain the trees and vegetation and provide a buffer zone between the storage area and the park while looking for a new location. Lynn Johnson stated that there is a plan to meet on-site and look into establishing a buffer zone and screening between the storage area and other areas of the park.

## COMMITTEE REPORTS:

- **Facilities & Infrastructure Committee – Tammy Poe (Chair) 402-421-8103**  
No report at this time.  
Next Facilities & Infrastructure Committee meeting is scheduled for Wednesday, November 18.
- **Policies Committee – Jeff Schwebke (Chair) 402-470-3384**  
No report at this time  
Next Policies Committee meeting is scheduled for Tuesday, November 17.
- **Golf Report – Sherrie Nelson (Chair) 402-416-0137**  
Wade Foreman shared with the group that the October golf report falls in line with the last few months. The storm that passed through damaged trees on the golf courses. Finishing up aeration for the fall is a priority as well as maintaining each golf cart, which includes changing oil and filter and making sure they are running as they should. Another project for the winter is building forward tees at Holmes Lake Golf Course. Four forward tees have been completed. Golf rounds for September were 23,924, which was 45% above target. Courses were busy. Current projects are flooring and restroom renovations at Highlands Golf Course this winter and installing electrical wiring at one of the maintenance buildings at Pioneers. Year-end numbers were finalized by Finance and the Accounting Department. A few highlights are: Golf round numbers for the year are 185,191, 12.6% above the target number, with two courses having over 40,000 rounds – Highlands with 44,680 and Holmes with 41,559. Jim Ager also had 22,657 rounds. Golf Operations revenue, due to the number of rounds, had an overall profit \$ 530,580. Expenses were in line, although a bit above overall budget. Regarding the Capital Improvements, \$ 170,571.26 Holmes Clubhouse payment, Pioneers Clubhouse \$ 41,614.00 and irrigation pump at Highlands with an expense of \$ 24,720.00. CIP revenue took in \$ 462,013.00 and offset by \$ 274,506.00 in expenses, end of year balance is \$ 481,893.00. Overall, the Golf Program had a successful year.

Katie Graf arrived at 4:10 p.m.

Wade addressed Board members regarding the approval of an increase in rental fee for the banquet room at the Holmes Golf Course Clubhouse. The increase would put the rental fee at a similar spot with the other courses. The last rental fee increase occurred in 2016. Pine Lake Golf Course charges \$85.00 per hour during Friday, Saturday and Sunday even though the hall is a bit smaller, and Hidden Valley charges \$125.00 per hour. A motion was made by Tammy Poe and seconded by Isabel Salas to increase the rental fee for the banquet room at Holmes Golf Course Clubhouse by \$10.00, from \$75.00 per hour to \$85.00 per hour. Upon roll call vote members voted as follows: **“Yes”**: Justin Carlson, Roy Christensen, Dylan Cork, Jim Crook, Gatran Gatnoor, Katie Graf, Tammy Poe, Isabel Salas, Jeff Schwebke. **“No”**: None. **“Abstain”**: None. **Motion carried.**

Mr. Foreman discussed recommendation from the Golf Committee to raise the age for the Senior Discount. This gradual annual increase is the best solution for the senior categories that are in place now and the computer system used for tracking. Moving the Senior Discount age closer to 60 is more representative of a senior

individual. Isabel Salas asked what the reasoning is behind doing this change gradually. Wade replied that there are individuals that need to be grandfathered in and makes the transition easier with the computer system that is being used as well as for the staff. A motion was made by Tammy Poe and seconded by Jim Crook to increase the Senior Discount eligibility age to 56 years for 2021 and continue to raise the eligibility age by one year annually until the eligibility age is 60 years. Upon roll call vote members voted as follows: **“Yes”:** **Justin Carlson, Roy Christensen, Dylan Cork, Jim Crook, Gatran Gatnoor, Katie Graf, Tammy Poe, Isabel Salas, Jeff Schwebke.** **“No”:** **None.** **“Abstain”:** **None.** **Motion carried.**

Lynn Johnson added that both action items are recommendations to the Mayor. Both items will be processed for approval by the Mayor via Executive Order as she is reviewing the golf fees for next year.

Wade Foreman informed the group about the decision to discontinue twilight fees and provide a discount/special rate to active military and veterans on the Sunday afternoon of Memorial Day weekend. He also noted that the next regularly scheduled Golf Committee meeting falls on Thanksgiving, so that meeting has been rescheduled for Thursday, December 3<sup>rd</sup>, at 12:00 noon.

- **Executive Committee – Justin Carlson (Chair) 402-770-7188**  
**Lincoln Parks Foundation Report – Maggie Stuckey**

- \* The World War II holder replacement project at the Veterans Memorial Garden has been completed.

- \* Following the success of the Hub and Soul Music Series, the Parks Foundation has decided to continue to create activity for the space into the winter. On December 3<sup>rd</sup>, the Parks Foundation is going to sponsor a program called “Winter Lights at Union Plaza” and create a safe outdoor holiday lights display, working in collaboration with the Parks and Recreation Department.

- \* Maggie distributed brochures regarding the fundraiser for the Airpark Recreation Center replacement project. The objective is to reach the fundraising goal by the end of this year.

**Presentation of proposed slate of officers for 2021 for action at the December meeting.** Lynn Johnson introduced the proposed slate of officers for 2021. Tammy Poe has agreed to serve as Board Chair, if elected, and Sherrie Nelson has agreed to serve as Board Vice-Chair for at least 1 year or until other Board Members are able to gain additional experience and are interested in pursuing one of those positions in the future.

Next Executive Committee meeting is scheduled for Thursday, December 3.

**STAFF REPORTS:**

- **Change in park hours at Nevin Park**
- **Overnight use of Wilderness Park for UN-L ROTC survival training on October 24<sup>th</sup>**

Lynn Johnson reported to the Board members about two requests making changes to the hours of operation at City parks. One was the request to extend hours for overnight use at Wilderness Park for a training exercise that occurred on October 24<sup>th</sup> and a reduction of hours at Nevin Park. LPD approached Parks and Recreation

requesting a reduction of hours at Nevin Park to 8:00 p.m. The request originated due to neighborhood reports about group that is causing disturbance at the neighborhood park. This would allow LPD to ask the individuals to leave. The hours have been reduced temporarily from 11:00 p.m. to 8:00 p.m. With accordance to the Lincoln Municipal Code, the Department's Executive Director must report this change in hours to the Advisory Board.

**ANNOUNCEMENTS:**

The next Parks & Recreation Advisory Board meeting will be held on Thursday, December 10<sup>th</sup>, 2020 at 4:00 p.m.

**ADJOURN:**

There being no further business before the Board, Chairperson Justin Carlson declared the meeting adjourned at 4:33 p.m.