

MINUTES

Parks & Recreation Advisory Board Meeting

Woods Park Place, 3131 O Street, Suite 300, Third Floor Conference Room
Wednesday, December 9, 2021 ~ 4:00 p.m.

Members Present:

Bradley Brandt	Justin Carlson	Katie Graf	Alex Halvorsen
Conleigh Hemmer	Sherrie Nelson	Jonathan Petersen	Jennifer Seacrest

Members Absent:

Jim Crook	Tammy Poe	Vacancy (I.Salas)	Jeff Schwebke
Vacancy (L.Thomas)	Rick Vest	Sandra Washington	Kathi Wieskamp

Staff Members Present:

Lynn Johnson, Director	++ Holly Lewis, Asst. Director/Recreation
++ JJ Yost, Planning & Facilities Manager	++ Chris Myers, Park Operations Manager
Wade Foreman, Golf Business Coordinator	++ Denise Pearce, Special Projects Admin.
++ Jocelyn Golden, Asst. City Attorney	Angela Quinn, Exec. Secretary
Pam Hoffman, Office Specialist	

++ staff participating via Zoom due to meeting room capacity

CALL TO ORDER & RECOGNITION OF 'OPEN MEETINGS ACT':

As per law, Vice-Chairperson Sherrie Nelson announced that the Board follows the regulations of the Open Meetings Act, and called the meeting to order at 4:00 p.m. Roll was called by Angela Quinn declaring a quorum of Board members present.

APPROVAL OF MINUTES:

A motion was made by Bradley Brandt and seconded by Katie Graf to approve the minutes from the November 10, 2021, meeting as presented. Upon roll call vote members voted as follows: "Yes": **Bradley Brandt, Katie Graf, Alex Halvorsen, Conleigh Hemmer, Sherrie Nelson, Jonathan Petersen, Jennifer Seacrest.** "Abstain": **Justin Carlson.** "No": **None.** Motion carried.

PUBLIC COMMENTS FOR ITEMS NOT LISTED ON THE AGENDA:

None.

COMMITTEE REPORTS:

- **Policies Committee** – Jeff Schwebke (Chair)
No report at this time.

Next Policies Committee meeting is scheduled for Tuesday, December 21st, at 4:00 p.m.

- **Facilities & Infrastructure Committee** – Jennifer Seacrest (Chair)
No report at this time.

Next Facilities & Infrastructure Committee meeting is scheduled for Wednesday, December 15th, at 4:00 p.m.

- **Golf Report – Sherrie Nelson (Chair)**

Wade Foreman provided a golf update noting that new golf carts are expected to arrive in early March 2022; the Pioneers Golf Course project on #5 fairway and the irrigation replacement projects have been completed and the entire 18 holes have been reopened; Ash tree removal has begun at the courses with many being replaced over the next couple of years; youth indoor winter golf sessions have begun and will continue through January and February.

Sherrie Nelson and Wade Foreman reviewed the request for increasing golf tournament spectator cart fees by \$2.00 and eliminating the \$6.00 non-golfer rider fees at all courses. Wade informed that tournament spectator cart fees have not been changed in the past 10 years. A motion was made by Jennifer Seacrest and seconded by Conleigh Hemmer to approve the increase for tournament spectator cart fees and elimination of the non-golfer rider fees as presented. Upon roll call vote members voted as follows: **“Yes”**: **Bradley Brandt, Justin Carlson, Katie Graf, Alex Halvorsen, Conleigh Hemmer, Sherrie Nelson, Jonathan Petersen, Jennifer Seacrest.** **“No”**: **None. Motion carried.**

Approval was also requested to raise the minimum age requirement for Senior golf price rates from 56 to 57, which is a continuing annual progression until the minimum age reaches 60 years. Board members also discussed approving this as an ongoing annual incremental age increase until reaching 60 years, rather than an action item for the Board each year. A motion was then made by Justin Carlson and seconded by Bradley Brandt to approve raising the minimum age requirement to 57 years old to receive the Senior golf price rates, and to continually move the age requirement up each year until reaching age 60. Upon roll call vote members voted as follows: **“Yes”**: **Bradley Brandt, Justin Carlson, Katie Graf, Alex Halvorsen, Conleigh Hemmer, Sherrie Nelson, Jonathan Petersen, Jennifer Seacrest.** **“No”**: **None. Motion carried.**

Next Golf Committee meeting is scheduled for Thursday, January 27, 2022, at 12:00 noon.

- **Executive Committee – Tammy Poe (Chair)**

Lincoln Parks Foundation Report, Bradley Brandt

- * No report from Maggie.

- * Solidago Conservancy update was presented to the LPF Board, and will try to schedule same presentation to PRAB when Nicole Fleck-Tooze is available.

- * Cascade Fountain is progressing well with favorable weather, with dedication being planned for June 2, 2022; contractor will reopen Rock Island Trail by December 15th.

Election of Board of Officers for 2022 – Vice-Chairperson Sherrie Nelson announced that the nominating committee met and are recommending Tammy Poe as Chairperson and Jonathan Petersen as Vice-Chairperson for 2022 Parks & Recreation Advisory Board. No additional nominations were received, and Vice-Chairperson Nelson declared that nominations cease. A motion was made by Katie Graf and seconded by Jennifer Seacrest to elect the slate of officers for 2022 as presented. Upon roll call vote members voted as follows: **“Yes”**: **Bradley Brandt, Justin Carlson, Katie Graf, Alex Halvorsen, Conleigh Hemmer, Sherrie Nelson, Jonathan Petersen, Jennifer Seacrest.** **“No”**: **None. Motion carried.**

Lynn Johnson explained that, per PRAB Bylaws, the Board Chairperson shall make appointments of Committee members and Committee chairpersons. In the absence of the Board Chairperson, Tammy Poe, Lynn suggested that Committee assignments be formally discussed at the next meeting of the Board. He did inform that Jennifer Seacrest has offered to continue as Chair for the Facilities/Infrastructure Committee, Sherrie Nelson has agreed to continue to Chair the Golf Committee, and Katie Graf has indicated that she is willing to serve as the Chair for the Policies Committee.

Next Executive Committee meeting is scheduled for Tuesday, December 23rd, at 4:00 p.m.

STAFF REPORT:

Lynn Johnson provided a list of major projects (copy attached to official minutes on record) that Parks & Recreation Department staff will be engaging in for 2022, beginning with preparation of the proposed 2022-24 operating budget and the 2022-29 Capital Improvement Program (CIP). Master planning, renovations, improvements, dedications, community engagement processes, and potential land acquisition are among the projects.

The ongoing process for Outdoor Inclusive Play planning was also discussed, with Lynn informing Board members that the third in a series of Working Group meetings is scheduled for next week. Attendees will discuss the approach for determining whether the plan will be for one location or multiple locations and how sites could be organized. Ten potential locations have been identified for consideration in each of the four quadrants of the city. Layout, configuration, and types of activities have been discussed throughout previous meetings. A final community meeting will be scheduled prior to finalizing the plan, with presentation to the Parks & Recreation Advisory Board in March for consideration of approval.

ANNOUNCEMENTS:

A virtual Pearl Harbor Remembrance Day program was aired on Tuesday on LNKTv. It is available on the City website for anyone interested in viewing.

ADJOURN:

A motion was made by Bradley Brandt and seconded by Jennifer Seacrest to adjourn the meeting at 4:48 p.m., with the next PRAB meeting scheduled for Thursday, January 13, 2022, at 4:00 p.m. Upon roll call vote members voted as follows: **“Yes”**: **Bradley Brandt, Justin Carlson, Katie Graf, Alex Halvorsen, Conleigh Hemmer, Sherrie Nelson, Jonathan Petersen, Jennifer Seacrest.** **“No”**: **None.** **Motion carried.**

Meeting adjourned.