

VETERAN'S MEMORIAL GARDEN ADVISORY COUNCIL
MINUTES FOR March 11, 2021 Meeting
Woods Park Place, 3131 O St., Lower-Level Training Center
Access via Zoom software provided for this meeting
7:00 am

Advisory Council Members Present: Joe Brownell, Craig Anderson, Brendan Moore, Claude Frerichs

Advisory Council Member via Zoom: James Murphy, Marcy Haas, Thad Fineran

Advisory Council Absent: Melissa Wilkerson, Chris Stokes

Others Present: Diane Bartels, Joyce Peck, Mark Orr

LPR/Lincoln Parks Foundation Staff Present: Lynn Johnson, Chris Myers, Shawn Quinn, David Ross, J.J. Yost, Kaylyn Nerverve, Bryan Tlamka, Denise Pearce, Jocelyn Golden

1. - Call to Order (roll call) & Introductions – Joe Brownell called the meeting to order. Quorum was not meet with only four members present. All action items will be address during the quarterly meeting to take place on June 10th.

2. – Recognition of Open meetings Act – Joe Brownell noted that the meeting was subject to the Open Meetings Act and indicated where the Open Meetings Act notice was posted in the meeting room.

3. – Pledge of Allegiance

4. Welcome and Introductions – Denise welcomed to the meeting Jocelyn Golden with City Law.

***5. – Approval of Minutes:** Approval of the December 10th Minutes will take place during the meeting to be held on June 10th.

6. – Public Comments for items not listed on the Agenda – No public Comments

7. – Board Training: Jocelyn Golden, City Law – Jocelyn Golden provide the group with a training for meeting procedures. The Meeting Procedures for Board Members will be available upon request. A few key comments made during the presentations:

1. Quorum is only established when majority of the members are physically present during the meetings. Members present via Zoom do not count towards meeting quorum.

2. No action items can be made without quorum.

3. Board meetings are open to the public under the Open Meetings Act.

4. Agendas and Meeting Minutes need to be available to the public.

5. By-Laws can be changed by a majority vote of two thirds of the Board.

6. Public records requests include communication exchanges from Board Members, not only City staff.

8. – Finance Report: Maggie Stuckey, Lincoln Parks Foundation

Denise Pearce presented the balances for the VMG accounts. Programs Account increased with the transfer of funds from brick sales made from 2019 and 2020 back in December. Joe Brownell added that with this influx of funds, there are no budget issues at this time. The balance for the accounts as of February 28,2021:

VMG Bricks - \$30,186.24, VMG Programs - \$4,473.30, Veteran's Endowment: \$122,978.12

9. – Committee Reports

a. Facilities Committee: Brendan Moore, Chair

i. Status of work on Pre-1900 Bricks of Honor monuments

Brendan Moore shared that the WWII project is almost completed. J.J. Yost added that the WWII Memorials, the new holders are all done. The final step is to complete the Pre-1900s holder replacement, which is currently being fabricated. It is anticipated to be ready for installation this spring, during April or May.

***ii. Ten Year Plan** – J.J. Yost presented the current draft for the Veterans Memorial Master Plan. Phase 1: WWII and Pre-1900, Phase 2: Airborne and Korea, Phase 3: Vietnam, After 1980 and Family/Peacetime and Phase 4: WWI. Yost also presented the identified items for the 10-Year Facilities Plan that correspond to the Veterans Memorial Garden, along with the priority and the estimated costs for each one of the phases. An important item is the estimated cost for routine conservation of all monuments on a 5-yr rotation, funding will be set aside for routine conservation for monuments. Parks and Recreation will be asking for endorsement of this plan during the quarterly June meeting. The overall 10-Year Facilities Plan will be present to the Parks and Recreation Advisory Board for approval.

b. Events and Publicity Committee: Marcy Haas & Melissa Wilkerson, Chairs

Marcy Haas addressed the group regarding the upcoming events. As a backup, the Memorial Day will be pre-recorded on May 13th. The Directed Health Measures will be followed during the event if the event is held in person. Diane Bartels added that we have two years' worth of names, 386 names at the end of February. It took 20 minutes to read the names during 2020. For this year's event, it should take about 40 minutes to read the names. Due to this, we need to take into consideration timing of other items in the event's agenda. Might need to cut other elements in the agenda. Joe Brownell added time is not as important, it is more important to read all the names, whether it takes 40 minutes or 2 hours. The group reached the consensus that It is ok if program runs longer than the scheduled hour. Denise Pearce also added that the Events Committee will decide in the beginning part of May if the pre-recording session will be used or not. The Events Committee meeting will be held on April 7th and will be speaking about Memorial Day. The Auld as a backup location for events was also discussed. The Auld does have a capacity limit, the capacity will be determined by the Directed Health Measures in place at the time of the event.

c. Executive Committee – Joe Brownell, Lynn Johnson, Denise Pearce

Denise Pearce requested for the group to review the worksheets and prioritize/add items and email back to her or Roy. Once all the information is received, Denise Pearce will work on a narrative to bring back to the group for review and approval. Joe Brownell mentioned that we have two board vacancies at this moment. He asked for the group to think about potential candidates to fill those two vacancies. By-Laws will be looked at during the June meeting. Joe mentioned that it may be good to start having the conversation about having meetings at the Antelope Shelter.

8. Announcements – None

9. Adjournment: Meeting adjourned by Brownell at 8:13 a.m.

Respectfully Submitted:

Bryan Tlamka and Roy Rivera, Recording Secretaries