



## MEMO

Date: July 15, 2025  
To: City Clerk  
From: Clara McCully  
Subject: Administrative Approvals

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This is a list of City administrative approvals by the Planning Director from July 8, 2025 through July 14, 2025:

Administrative Amendment 25019, to Final Plat 24078- Southwest Village Heights 9<sup>th</sup> Addition, an Affidavit of Surveyor, was approved by the Planning Director on July 8, 2025, to correct typographical errors related to the minimum opening elevation table on the Southwest Village Heights 9<sup>th</sup> Addition Final Plat, generally located southeast of SW 12<sup>th</sup> Street and W Old Cheney Road.

Administrative Amendment 25015, to Pre-Existing Use Permit 3AI, Gateway Shopping Center, was approved by the Planning Director July 9, 2025, to revise Area A to relocate commercial floor area to add 7,000 SF to a new pad site, show 9,000 SF as unassigned, revise Note 4 and provide an additional access to Lot 132 I. T., generally located at 6400 O Street.