



® **STANDARD**

RESPONSE PROTOCOL

INFORMATION FOR PARENTS AND GUARDIANS

Our child care has adopted the “I Love U Guys” Foundation’s Standard Response Protocol (SRP). Kids and staff will be training, practicing, and drilling the protocol.

COMMON LANGUAGE

The Standard Response Protocol (SRP) is based on an all-hazards approach as opposed to individual scenarios. Like the Incident Command System (ICS), SRP utilizes clear common language while allowing for flexibility in protocol.

The premise is simple- there are five specific actions that can be performed during an incident. When communicating these, the action is labeled with an image and is then followed by a “Directive.” Execution of the action is performed by active participants, including kids, staff and first responders. The SRP is based on the following actions: Hold, Secure, Lockdown, Evacuate, and Shelter.

HOLD

“In Your Room or Area.”

Kids are trained to:

- Clear the hallways and remain in their area or room until all clear is announced
- Do business as usual

Staff and Adults are trained to:

- Recover kids from the hallway
- Lock classroom door
- Account for kids and adults
- Do business as usual



SECURE

“Get Inside. Lock Outside Doors.”

Kids are trained to:

- Return to inside of building
- Do business as usual

Staff and Adults are trained to:

- Recover kids and staff from outside building
- Increase situational awareness
- Account for kids and adults



- Do business as usual

LOCKDOWN

“Locks, Lights, Out of Sight”

Kids are trained to:

- Move away from sight
- Maintain silence

Staff and Adults are trained to:

- Recover kids from hallway if it is safe to do so
- Lock classroom door
- Lights out
- Move away from sight
- Maintain silence
- Do not open the door
- Prepare to evade or defend



EVACUATE

“Go To a Location”

Kids are trained to:

- Leave stuff behind if required to
- Follow instructions

Staff and Adults are trained to:

- Bring attendance sheet and Go Bag (unless instructed not to take anything with them, dependent on reason for evacuation).
- Lead kids to Evacuation location
- Account for kids and adults
- Report injuries or problems to first responders



SHELTER

“Go To Designated Location”

Hazard might include:

- Tornado
- Hazmat

Safety Strategies might include:

- Evacuate to shelter area
- Seal the room

Kids are trained in:

- Appropriate Hazards and Safety Strategies

Staff and Adults are trained in:

- Appropriate Hazards and Safety Strategies
- Accounting for kids and adults
- Report injuries or problems to first responders





®STANDARD RESPONSE PROTOCOL

PARENT GUIDANCE

In the event of a live incident, parents may have questions about their role.

SECURE

“Get Inside. Lock outside doors”



Secure is called when there is something dangerous outside of the building. Kids and staff are brought into the building and the outside doors will be locked. The child care might display the Building is Secured poster on entry doors or nearby windows. Inside, it will be business as usual.

SHOULD PARENTS COME TO THE CHILD CARE DURING A SECURE EVENT?

Probably not. Every effort is made to conduct care as normal during a secure event. Additionally, parents may be asked to stay outside during a Secure event.



WHAT IF PARENTS NEED TO PICK UP THEIR CHILD?

Depending on the situation, it may not be safe to release the student. As the situation evolves, Secure might change to a Monitored Entry and/or Controlled Release.

WILL PARENTS BE NOTIFIED WHEN A CHILD CARE GOES INTO SECURE?

When a secure event is brief or the hazard is non-violent, like a wild animal on the playground, there may not be a need to notify parents while the Secure is in place. With longer or more dangerous events, the child care should notify parents that the child care has increased their security.

LOCKDOWN

“Locks, Lights, Out of Sight”



A Lockdown is called when there is something dangerous inside of the building. Kids and staff are trained to enter or remain in a room that can be locked and maintain silence.

A Lockdown is only initiated when there is an active threat inside or very close to the building.

SHOULD PARENT COME TO THE CHILD CARE DURING A LOCKDOWN?

The natural inclination for parents is to go to the child care during a Lockdown. Understandable, but perhaps problematic. If there is a threat inside the building, law enforcement will be responding. It is unlikely that parents will be granted access to the building or even the campus. If parents are already at the child care, they will be instructed to Lockdown as well.

WHAT ABOUT UNANNOUNCED DRILLS?

The child care may conduct unscheduled drills. However, it is highly discouraged to conduct one without announcing that it as a drill. That’s called an unannounced drill and can cause undue concern and stress.

Parents should recognize that the child care will always inform kids that it is a drill during the initial announcement.

It’s important to differentiate between a drill and an exercise. A drill is used to create the “Muscle Memory” associated with a practiced action. There is no simulation of an event, simply performing the action. An exercise simulates an actual event to test the capacity of personnel and equipment.



CAN PARENTS OBSERVE OR PARTICIPATE IN THE DRILLS?

The child care welcomes parents who wish to observe or participate in drills.



Lincoln-Lancaster County
Health Department