

# **PERSONNEL BOARD**

## **May 20, 2021**

### **MEETING**

Meeting was held Thursday, May 20, 2021, City Council Chambers, County-City Building, Lincoln, Nebraska.

Members present: Joe Rupp, Christy Abraham, Ryan Dale, Maggie Schiefen and Shannon Rowen.  
Human Resources Department resource staff attending: Karen Eurich.

The Meeting was opened at 1:30 p.m. by Chair Ryan Dale.

Agenda Item 1 was to approve the minutes from the March 18, 2021 meeting. It was moved by Maggie Schiefen and seconded by Joe Rupp to approve the minutes as presented. Motion unanimously carried by roll call vote.

Agenda Item 2 was the request to create the classification 5305—Energy Recovery Coordinator—C32. Nicole Gross of the Human Resources Department explained this classification is being created for the Transportation Department/Wastewater division. The City is starting a new program for renewable energy, and this position will be in charge of that program. The position will be posted for recruitment. Following discussion, it was moved by Maggie Schiefen and seconded by Christy Abraham to approve the classification as presented. Motion unanimously carried by roll call vote.

Agenda Item 3 was the request to amend Section 2.76.175 of the Lincoln Municipal Code – Compensation Plan; Promotion, Transfer, Demotion, or Temporary Promotion. Doug McDaniel of the Human Resources Department explained the proposed new language is to define what rate of pay absences will be paid to employees who are working in a temporary promotion status. Don Taute of the City Attorney's office also offered information to the Board. Following discussion, it was moved by Maggie Schiefen and seconded by Shannon Rowen to approve the classification as presented. Motion unanimously carried by roll call vote.

Agenda Item 4 was the request to amend Section 2.78.020 of the Lincoln Municipal Code – Management Compensation Plan; Annual Leave. Doug McDaniel of the Human Resources Department explained this rule covers the vacation for appointed Directors. The proposed amendments represent an operational change to the date of usage of vacation to the end of each calendar year (December 31<sup>st</sup>) instead of ending on a pay period that is always a different date each year. Following discussion, it was moved by Maggie Schiefen and seconded by Christy Abraham to approve the classification as presented. Motion unanimously carried by roll call vote.

Agenda Item 5 was Miscellaneous Discussion. Karen Eurich mentioned to the Board there is an appeal pending for the June meeting.

There being no further business, the meeting adjourned at 1:47 p.m.

The next regularly scheduled meeting is tentatively set for June 17, 2021.

Karen Eurich  
Human Resources Operations Specialist

PC: City Clerk  
Directors