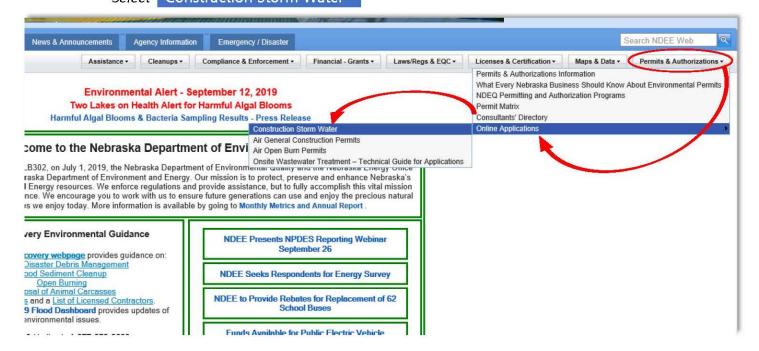
City of Lincoln Online Stormwater Pollution Prevention Plan (SWPPP) Inspection Reporting Tutorial

Go to the Nebraska Department of Environment and Energy webpage at: http://www.deq.state.ne.us/

Select Permits & Authorizations on the far right of Home page

Select Online Applications in the pull-down menu
Select Construction Storm Water



The NPDES Permit for Storm Water Discharges from Construction Sites will display

Select Online Application Process NPDES Permit for Storm Water Discharges from Construction Sites (Construction Storm Water) This information is provided by the Nebraska Department of Environmental Quality to assist the public and regulated community Form #: WAT012 Applications and Forms Revised: 12/28/16 File Name 305 KB 2016 CSW General Permit-Correction.pdf Reader* 196 KB CSW InstructionsForRegistration.pdf **** The Construction Storm Water application process is now an online process **** Account Registration Instructions in the above PDF Online Application Process * - This link takes you to the online application page. You may register for an account to use the online permit application process. Or, once you have an account, you can login to the application. Prior to completing your account registration, please note or record your userID, security questions and answers. The direct URL to the application page is: https://ecmp.nebraska.gov/DEQ-CSW Construction Storm Water Projects and Records: The following links provide options to search for Construction Storm Water Projects in Nebraska. Two links are available: DEQ CSW NOI Permit Number * can be used to find the Construction Storm Water Permit Number, Project Name,

The CONSTRUCTION STORM WATER PERMITTING LOGIN page will open

Enter your User Name and Password to log into the portal (new users see next step on this page)

CONSTRUCTION STORM WATER PERMITTING LOGIN Construction Storm Water Permitting User Name USER NAME Password ***********************************	NEBRASKA Dep Good Life Creat Resources. Env	partment of ironment and Energy
Construction Storm Water Permitting User Name USER NAME Password *********** Login Reset Password (Non-State Employees) Update User Account Information (Non-State Employees) THIS IS A GOVERNMENT COMPUTER SYSTEM. UNAUTHORIZED ACCESS IS PROHIBITED. ANYONE USING THIS SYSTEM IS SUBJECT TO MONITORING. UNAUTHORIZED ACCESS OR ATTEMPTS TO USE, ALTER, DESTROY OR DAMAGE DATA, PROGRAMS OR EQUIPMENT COULD RESULT IN CRIMINAL	CONSTRUCTION STORM	NEW USERS
USER NAME Password Login Reset Password (Non-State Employees) Update User Account Information (Non-State Employees) THIS IS A GOVERNMENT COMPUTER SYSTEM. UNAUTHORIZED ACCESS IS PROHIBITED. ANYONE USING THIS SYSTEM IS SUBJECT TO MONITORING. UNAUTHORIZED ACCESS OR ATTEMPTS TO USE, ALTER, DESTROY OR DAMAGE DATA, PROGRAMS OR EQUIPMENT COULD RESULT IN CRIMINAL		
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Login Reset Password (Non-State Employees) Update User Account Information (Non-State Employees) This is a government computer system. Unauthorized access is prohibited. Anyone using this system is subject to monitoring. Unauthorized access or attempts to use, alter, Destroy or Damage Data, programs or equipment could result in Criminal.		Register Here (Non-State Employees)
Login Reset Password (Non-State Employees) Update User Account Information (Non-State Employees) This is a government computer system. Unauthorized access is prohibited. Anyone using this system is subject to monitoring. Unauthorized access or attempts to use, alter, destroy or damage data, programs or equipment could result in Criminal.		
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PROSECUTION	THIS SYSTEM IS SUBJECT TO MONITORING. UNAU	JTHORIZED ACCESS OR ATTEMPTS TO USE, ALTER,

For NEW USERS select Register Here to create user name and password

NEBRASKA Good Life Gleat Resources.	Department of Energy
CONSTRUCTION STOR WATER PERMITTING I Construction Storm Water Perm User Name Password Login	LOGIN If you are a first time user and have not yet registered
THIS SYSTEM IS SUBJECT TO MON	

NEW ACCOUNT REGISTRATION

Fill in all * Required fields

User Information			Field Requiremen
First Name *			
Last Name *			
Email Address*			
Confirm Email *			
Login Information			
Username *			
Password*			
Confirm Password		Password Rules	
Password reminder ques	tions		
Question One *	Select a security question		•
Your Answer			
Question Two *	Select a security question		Y
Your Answer*			
Question Three *	Select a security question		▼]
Your Answer*			

Select Register Account

Page down to SWPPP Inspection Reporting	SWPPP Inspection Re	eporting	
This section is for CSW permits you have not previously reported on	To start a new inspection report for a CSW permit that you've not previously created a SWPPP inspection for, input the CSW Permit Number (e.g. CSW-201800024) and click 'Search'. If a valid permit is found, you will be navigated to the SWPPP inspections Overview page for that permit. To create a SWPPP inspection for a permit that you've already created a report for, select the project in the next section.		
Enter the CSW-Number select Search	Search By CSW Permit Nu	CSW-20190344	Search
Or			
This section is to add a report to a project you have previously reported on, select	Select a Permit Number link to review and create SWPPP Inspection Reports for permits that you've already created reports for. Note: Once the related CSW Permit has been closed, they will no longer be listed in this section.		
the CSW-Number here	Permit Number Proje	et Name	Project Location
are con number nere	CSW 201803245 Lincol	n Watershed Test Project # 2	949 W Bond
	Csw-201900449 test w	atershed	
	csw-201701455 Water	ford Estates Mass Grading	North 98th and Holdrege Street, Lincoln, Nebraska

SWPPP Inspections can be submitted via two different methods:

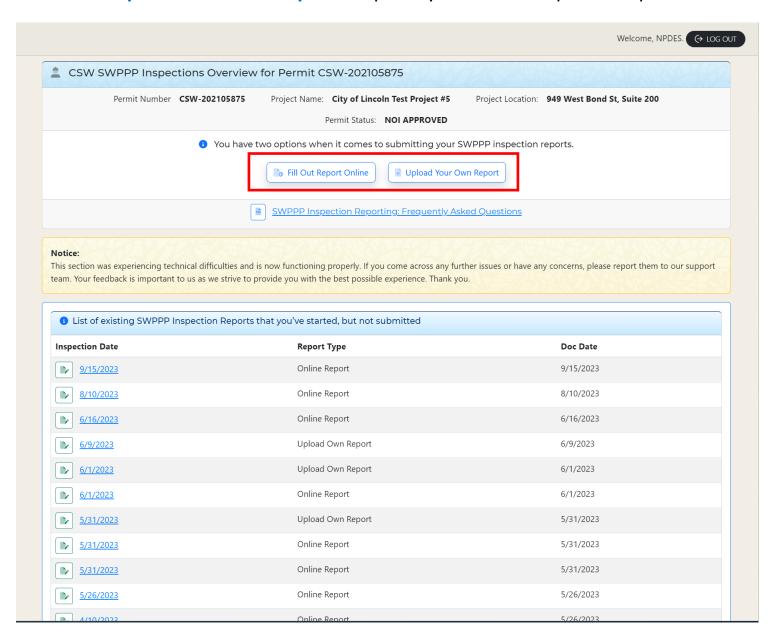
Option 1

Select Fill Out Report Online to complete the standard template questions online

OR

Option 2

Select Upload Your Own Report to upload your own completed report



If you selected **Upload Your Own Report**, fill in the required fields as needed to continue

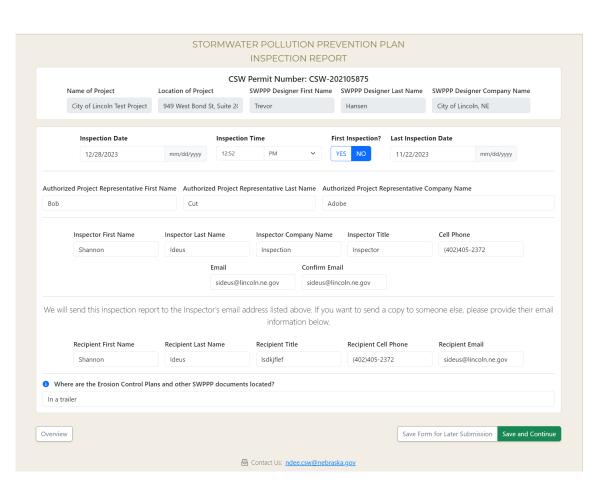
Note: You can use your own inspection report template as long as all required information is included within the report.

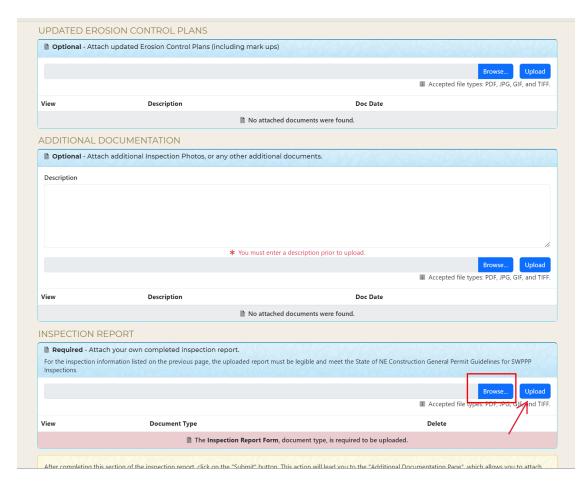
Click Here if you wish to use an EPA and City approved template.

Optional: You can upload additional documents (updated E&SC plans, photos, etc.) in the Updated Erosion Control Plan or Additional Documentation sections.

REQUIRED:

Select browse under the **Inspection Report** section, find your report on your device, then select upload to complete the submittal



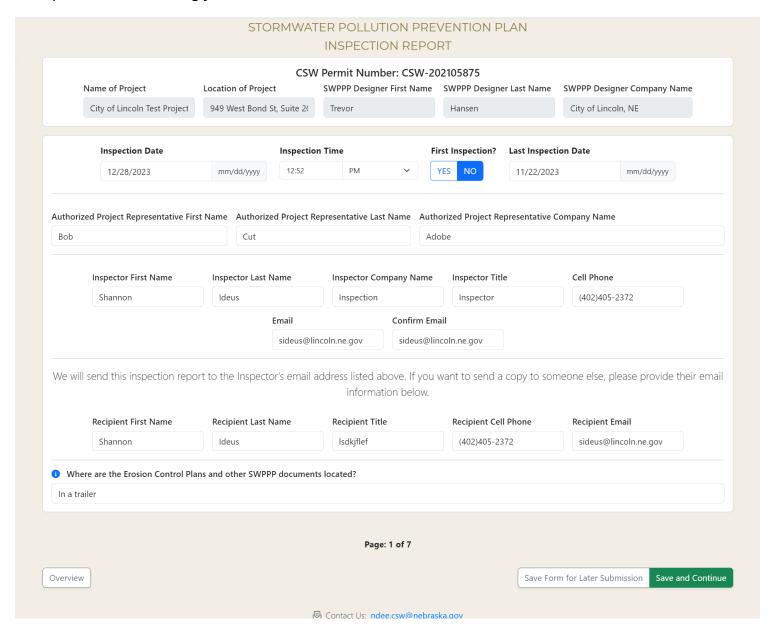


If you selected Fill Out Report Online, the STORM WATER POLLUTION PRE-VENTION PLAN IN-SPECTION REPORT

is displayed

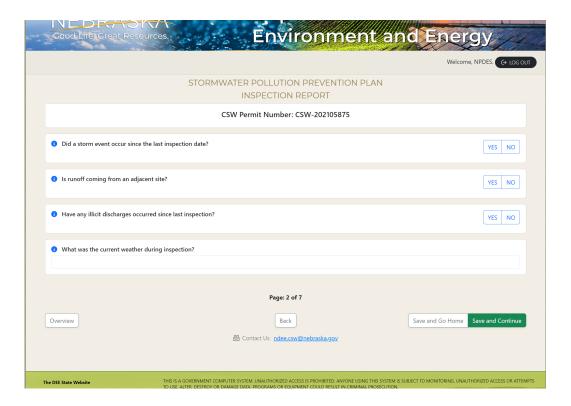
The Inspection form will automatically populate the **CSW-Permit Number**, **Date**, **Time**, and **Project information** including lo-cation and persons asso-ciated with the project.

Complete the remaining fields



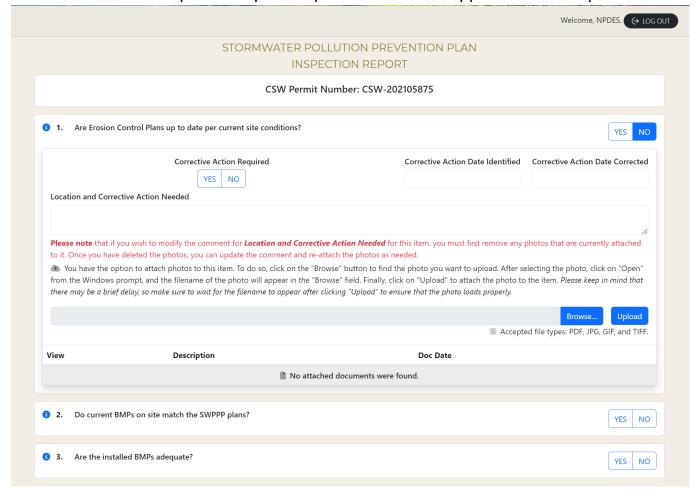
Answer the following fields to continue. If Yes is selected, further details will be required to be filled in.

Select **Save and Continue** to Proceed.

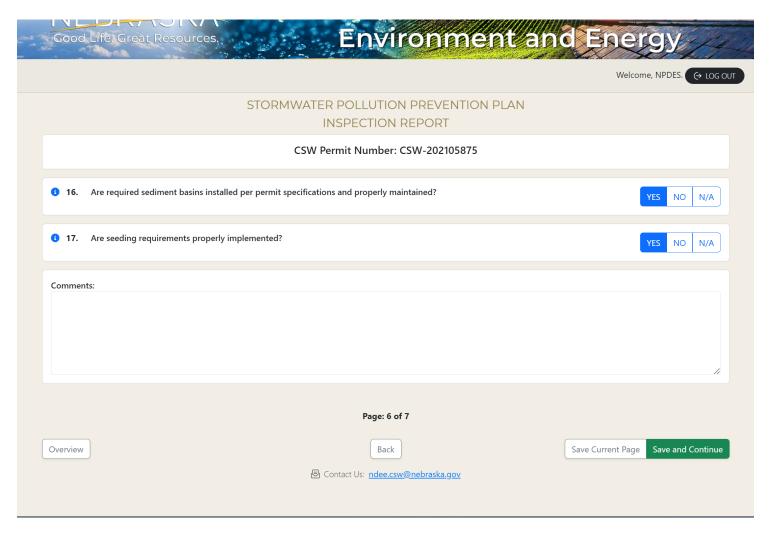


Begin answering the inspection questions. If **NO** is selected, you will need to verify if **Corrective Action** is required (Y/N). If **Yes** to Corrective Action, you will need to complete the Date Identified and Location/Action fields.

NOTE - You have the option to upload a photo to further supplement the inspection observations.

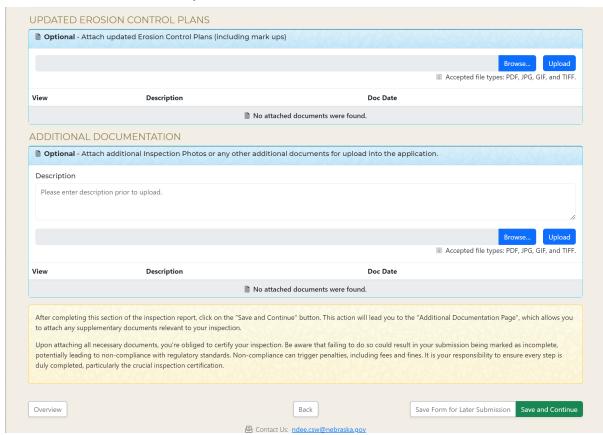


After answering all the Inspection questions, you have the option to add additional **Comments** to the report. Adding comments can be helpful in further supplementing the report with details, notes, or overall progress on the project.



Optional - You can add an **Updated Erosion Control Plan** or any other **Additional Documentation** to the report in this section. Select Browse to find the file on your device, then select Upload.

Select **Save and Continue** to proceed.



You must **Agree** to the Certification Statement in order to submit the report. Select **Agree**, then **Submit** to file the report.

After submittal, you will be redirected to the Home Page. The Inspection Report should be available to view after thirty minutes.

