

CHECKLIST FOR A FINAL PLAT

Lincoln Municipal Code, Title 26, City Jurisdiction

This form is an aid in preparing the final plat, but is not required to be submitted with the application.

Project Address/General Location _____

_____ 1/4 Section _____ T _____ N, R _____ E

Name of Final Plat _____

Number of Lots _____ **Number of Dwelling Units** _____ **Number of Acres** _____

Name of associated Preliminary Plat _____

Application No. of associated PP, CUP or PUD _____

Will the final plat require any other approvals (special permit, use permit, C.U.P., change of zone, waiver, annexation or vacations) to complete the development? Yes No

If YES, please select type of application(s): SP UP CUP CZ WVR ANX SAV Other _____

Whenever a lot, tract or parcel of land is of such unusual size or shape or is surrounded by such development or unusual condition that the strict application of the requirements contained in the regulations would result in actual difficulties or substantial hardship or injustice, the subdivider may request a modification of such requirement.

Does the final plat conform with the requirements of the:

Land Subdivision Ordinance of the City of Lincoln? Yes No

City of Lincoln Design Standards? Yes No

Approved Preliminary Plat, CUP or PUD? Yes No

If NO, list all waiver requests and provide justification for each waiver request as per Section 26.31.010 of the Land Subdivision Ordinance of the Lincoln Municipal Code or Chapter 1, Section 2 of the Design Standards (may be provided on attached sheet):

Are street names the same as shown on approved PP, SP, UP or PUD? Yes No

If NO, please submit request for Street Name Change and state approved name, new name and pay application fee.

Is the final plat consistent with the approved preliminary plat/UP/CUP/PUD? Yes No

If NO, explain proposed changes: _____

Have all the improvements required by the preliminary plat/UP/CUP/PUD been completed? Yes No
(Please check the conditions of approval).

If NO, which improvements have NOT been completed: _____

SUBMITTAL REQUIREMENTS

(For particular details, please see Lincoln Municipal Code, Title 27 (Zoning Ordinance) <http://www.lincoln.ne.gov/city/attorn/lmc/contents.htm#27> and Title 26 (Land Subdivision Ordinance) - <http://www.lincoln.ne.gov/city/attorn/lmc/contents.htm#26>)

Proposed wastewater collection system

IT WILL BE:

- Public
- Community
- Individual

Proposed water supply system

IT WILL BE:

- Public
- Community
- Rural Water

Has an Executive Order been requested for:

Public Streets Yes No

Public Water Yes No

Public Sanitary Sewer Yes No

Public Storm Drainage Yes No

Public Ornamental Street Lights Yes No

Are there sidewalks in the abutting streets? Yes No

Have street name signs been installed? Yes No

Have storm water detention facilities been completed? Yes No

Are there existing buildings and/or street trees? Yes No

If YES, please submit a site survey showing the location of all existing structures, dimensions from the lot lines, and existing street trees

Has the cash contribution been paid as a condition of a previous final plat for street trees along the abutting unimproved major street? Yes No

Has the cash contribution been paid as a condition of a previous final plat for sidewalks along the abutting unimproved major street? Yes No

Does the plat propose new streets or roadways to access any lot? Yes No

Does each lot abut a public street or private roadway? Yes No

Is a statement attached from the County Treasurer's office showing no tax liens against the land? Yes No

Is a statement attached from the County Treasurer's office showing that all special assessment installment payments are current? Yes No

Is a certificate of title or title opinion attached? Yes No

Is all of the land within the plat located within the corporate limits of the City of Lincoln?

Has the U.S. Army Corps of Engineers been contacted? Yes No

Has the Lower Platte South NRD been contacted? Yes No Yes No

Have stakes/monuments been placed:

(1) A permanent monument at each of the final plat corners of the periphery of the subdivision? Yes No

(2) A permanent monument on the centerline of each street within the final plat or abutting thereon, at each street intersection, at the intersection of each street and railroad right-of-way, and at each point of tangency and curvature? Yes No

(3) A permanent metal stake at each lot corner and block corner within the subdivision? Yes No

If NO to 2 & 3, has the surveyor placed temporary metal stakes to designate all block corners, points of tangency and curvature along the periphery of each block, and the centerline of proposed water main, wastewater collector, and storm drain easements? Yes No

FORM OF FINAL PLAT

- 16 x 22 - on one sheet if possible - 26.19.010(a)
- Drawn in opaque ink or photographed on tracing cloth, mylar or 24 lb. white paper - 26.18.010(b)
- Signatures in opaque ink -26.19.010(b)
- Blank margins of 1/2 inch - 26.19.010(c)
- Scale of 1:20, 1:30, 1:40, 1:50, 1:60 or 1:100 - sufficient to show all required information clearly - 26.19.010(d)
- Number and total number of sheets - index sheet if more than two sheets - 26.19.010(e)
- Boundary of the subdivision shall be clearly shown - 26.19.010(f)
- A 2 1/2" x 6" blank space at the top of first sheet - 26.19.031(c)

CERTIFICATES AND ACKNOWLEDGEMENTS

- Owner's acknowledgement and offer of dedication - 26.19.020(a)
- Surveyor's certificate - 26.19.020(b)
- Planning Director approval certificate - 26.19.020(c)
- All affidavits, certificates, acknowledgements, endorsements, dedications and notarial seals as are required by Law and the provisions of this title - 26.19.020(e)
- Certified accurate survey - 26.19.041

DATA REQUIRED ON THE FINAL PLAT

- Sufficient data to locate all existing and placed stakes and to locate and retrace all lots, blocks and parcels of the boundary of the subdivision - 26.19.031(a)(1)
- All dimensions shall be to the nearest .01 of a foot - 26.19.031(a)(2)
- Lot, outlot and block dimensions - 26.19.031(a)(3)
- Lot, outlot and block designations - 26.19.031(a)(4)
- Areas reserved for public use - must clearly identify which are private and which are public - 26.19.031(a)(5)
- If park land for use of public, must have an outlot letter and be included in the dedication - 26.19.031(a)(5)
- If park land is private, must state so and provide maintenance agreement - 26.19.031(a)(5)
- Streets, whether public or private must include the following - 26.19.031(a)(5)
 - Location
 - Name
 - Centerline
 - Centerline radius
 - Length and interior angle of horizontal curves
 - Tangent length
 - Width (right-of-way)
 - If private, must provide a public access easement
- Location, width and purpose of all easements - 26.19.031(a)(6)
- The lowest elevation of openings of buildings and structures subject to flooding along storm water fringe - 26.19.031(a)(7)

- Location and identification of all section corners - 26.19.031(a)(8)
- Total number of lots and outlots and lot area in sq. ft. of each lot and outlot and total number of acres - 26.19.031(a)(9)

REQUIRED ON EACH SHEET

- Name of the Subdivision - 26.19.031(b)(1)
- Scale - 26.19.031(b)(2)
- North arrow - 26.19.031(b)(3)
- Sheet number and total number of sheet comprising the subdivision - 26.19.031(b)(4)
- Name and number of the Preliminary Plat, or number of SP, UP or PUD - 26.19.031(b)(5)

ADDITIONAL INFORMATION REQUIRED

- Species and location of trees for each street & private roadway, including botanical name, size, method of handling and quantity - 26.19.035(c)
- Note on landscape plans that street trees will be installed by a certified landscape contractor approved by Parks and Recreation Dept.
- Proposed location, design and materials for all required landscape screens - 26.19.035(d)
- Street profiles - 26.19.035(b)
- Purpose of outlot
- Provide a CAD file at the time of electronic submittal which includes the boundary survey of the plat.

ANY OTHER INFORMATION OR COMMENTS RELATED TO THE FINAL PLAT:
