

FIRE CAPTAIN

NATURE OF WORK

This is technical work supporting fire department programs and projects, as assigned, within the Fire Department.

Work involves assisting the Chief Officers of the department in the planning and development of programs, and projects including: conducting fire department and urban search and rescue training at training sites and fire stations, urban search and rescue equipment management, geographic information system management, and other assigned projects. Work also involves evaluating fire department personnel in the performance of drills; assisting in the administration of examinations to fire department personnel; maintaining daily training records and examination scores reflecting each employee's individual performance; and coordinating a variety of public awareness and public education programs. Supervision is received from a Chief Officer with work being reviewed in the form of the overall effectiveness of the delivery of firefighting, medical emergency services, ambulance services, and other services as assigned.

EXAMPLES OF WORK PERFORMED

Assists a Chief Officer in the planning and development of the overall fire department and urban search and rescue training program.

Assists in researching, developing, and implementing curriculum for desired training programs; conducts research on assigned subjects and prepares reports based on findings.

Conducts classroom training and simulated drill activities at training sites and fire stations.

Assists in the development of public awareness and public educational programs; assists in the research and development of educational and informational materials.

Assists in evaluating fire department and urban search and rescue personnel in the performance of drills; assists in administering examinations to fire department personnel.

Maintains daily training records and examination scores for each member of the Fire Department and urban search and rescue.

Maintains urban search and rescue equipment and assets and documents for ongoing readiness of a FEMA task force.

Develops GIS data and maps as directed to support the mission of the department.

Performs related work as assigned and required.

DESIRABLE KNOWLEDGE, ABILITIES AND SKILLS

Considerable knowledge of firefighting methods, fire equipment and fire prevention.

Considerable knowledge of the use and maintenance of modern firefighting equipment.

Considerable knowledge of departmental policies and regulations, as well as the laws and ordinances affecting fire department operations.

Considerable knowledge of Geographic Information Systems and supporting databases.

Considerable knowledge of the operation and responsibilities as a member of a FEMA US&R task force team.

Considerable knowledge of fire prevention codes, policies, and practices.

Considerable knowledge of emergency medical treatment as well as skill in its application.

Knowledge of modern educational, training and research techniques, methods, and procedures.

Ability to analyze and interpret data and to submit and review reports upon analysis.

Ability to communicate effectively both orally and in writing.

Ability to establish and maintain effective working relationships with supervisors, co-workers, and the general public.

MINIMUM QUALIFICATIONS

Graduation from an accredited vocational or technical college with an associate degree in fire science or technology, and six years of experience performing firefighting activities; or any equivalent combination of training and experience that provides the desirable knowledge, abilities, and skills. Candidates also must meet such specific physical requirements as well as length and type of fire service requirements as are established by the City.

NECESSARY SPECIAL REQUIREMENTS

Possession of a valid driver's license when operating a vehicle is necessary to the satisfactory performance of assigned duties.

Completion of the following Captain Certification courses: A) Fire Instructor I; B) Fire Officer I; and C) Fire Officer II, or courses that satisfy the fire and emergency services management (FESM) certificate requirements.

Possession of a valid Emergency Medical Technician (EMT) or EMT-Paramedic license at time of appointment is necessary to the satisfactory performance of assigned duties.

Employees may be required to possess any of the following if required by the position to which assigned.

Possession of a valid instructor certificate, or equivalent certification, within six (6) months of appointment.