

TRANSPORTATION AND UTILITIES SECURITY MANAGER

NATURE OF WORK

This is responsible administrative and security work in the management, installation and operation of various security measures for transportation and utility facilities.

Work involves responsibility for planning, implementing, supervising, and reviewing the security needs of transportation and utility facilities; making decisions regarding actions to be taken; coordinating response protocol with operations, staff and law enforcement. The position requires the exercise of considerable independent judgment in the interpretation and development of departmental policies and procedures as they apply to security measures. An employee in this class must apply advanced security skill and knowledge to analyze threats to the security of the transportation and utility facilities. General supervision is received and work reviewed by an administrative superior through the review of written documents, personal conferences and observation.

EXAMPLES OF WORK PERFORMED

Acts as the liaison between management, operations, and first responding agencies in the area; identifies the capabilities and security requirements for a full range of response capabilities.

Coordinates with law enforcement, emergency response, public health, and other agencies in the four counties and cities within system jurisdiction to develop common response protocols.

Provides for collaboration with outside agencies on transportation and utilities security issues including mutual aid support, communication protocols, and coordination of multi-jurisdictional resources.

Develops policies and procedures that provide for reliable detection and response to threats; training and guidance for monitoring all centralized systems features; and oversight and collaboration with management to enforce the policies and procedures.

Reviews and evaluates access control data for unusual events and/or need to modify access control authorizations; assists other City staff in implementing improvements to the access control systems; develops and maintains an incident reporting system to track all incidents; investigates/assesses critical incidents for cause and remedy.

Conducts field investigations and testing at the facilities; recommends improvements in systems, practices, protocols, training and organization; documents investigations and testing, including logging and assessment of possible events, test conditions and any real event data; identifies and tests response capabilities of all installations to assure timely responses and safety protocols.

Develops contractual detection and response capabilities with security firm(s) in order to provide capability and staffing during routine and urgent conditions.

Supervises subordinate safety or security staff; trains personnel in procedures used; assigns, monitors and evaluates work of subordinate safety or security staff.

Develops and conducts training for Lincoln Transportation and Utilities including but not limited to CPR, AED, first aid, and incident command-procedures.

Coordinates and manages American Public Works Association (APWA) accreditation activities.

Performs related work as required.

DESIRABLE KNOWLEDGE, ABILITIES AND SKILLS

Thorough knowledge of the principles and practices of emergency management and public safety.

Thorough knowledge of federal and State laws, and City ordinances.

Knowledge of security system technologies.

Knowledge and experience with complex emergency management and public safety operations, policies, procedures and protocols.

Knowledge and experience with risk management tools, methods and assessments.

Some knowledge of transportation and utilities infrastructure and work practices.

Ability to detect and quickly respond to threatening and emergency conditions.

Ability to analyze a wide variety of complex problems and to coordinate resources to address the problem.

Ability to detect emerging trends and patterns in emergency management and public safety from objective and subjective data.

Ability to communicate clearly and effectively both orally and in writing and to facilitate productive discussions and information sharing.

Ability to establish and maintain effective working relationships and coordinate security programs with outside agencies, emergency responders, law enforcement, coworkers and City management.

Ability to accurately and concisely receive and convey information.

MINIMUM QUALIFICATIONS

Graduation from an accredited four-year college or university with major coursework in criminal justice, law, public or business administration, sociology, or related field and thorough experience in law enforcement or corporate or industrial security management; or any equivalent combination of training and experience which provides the desirable knowledge, abilities and skills.

NECESSARY SPECIAL REQUIREMENTS

Must possess and maintain a valid driver's license.

Must pass an extensive security background check.

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