

# ONE-TIME TEENAGE PUBLIC DANCE PERMIT APPLICATION

Revised 8/01/13

- **FEE:** \$10.00 per day; **RESTRICTIONS:** Admit only persons 14 yrs. of age & over **and** who have not reached their 19<sup>th</sup> Birthday.
- Please allow a **minimum** of **2 WEEKS** for processing.
- **FOR ALL RULES & REGULATIONS:** please read Lincoln Municipal Code Chapter 5.20 which is available on our website [www.lincoln.ne.gov](http://www.lincoln.ne.gov). 1) Click on "Government", 2) under "City of Lincoln", click on "Departments", 3) click on "City Attorney", 4) click on "Lincoln Municipal Code", 5) Click on "Title 5", click on "5.20".
- **Site Location** - If you intend to use a parking lot: 1) the area cannot be located in the required zoning setback & 2) the area cannot be required parking for the buildings/businesses adjacent to the area.

For live music, the area must be zoned I-1, I-2, B-4 or B-5. For zoning questions, contact Todd Stutzman, Building & Safety, at (402) 441-7097.

- **RETURN APPLICATION , SITE PLAN & PAYMENT TO:** City Clerk's Office, 555 S. 10<sup>th</sup> St., Lincoln NE 68508 (Make checks payable to **City of Lincoln**.) (Please note: Payments by check authorize the City to make a one-time electronic fund transfer. Funds may be withdrawn immediately and your check will not be returned.) Questions? Call Sandy at (402) 441-7437.

## **THE SITE PLAN MUST INCLUDE:**

- A diagram of the space to be used for dancing
- Any dressing rooms, check rooms, bathrooms, entrances, exits, stairways, elevators & fire escapes.
- Must be no larger than an 8½" x 11" sheet of paper.
- **Must** be attached to this application **prior** to submission. **APPLICATION WILL BE RETURNED IF THIS IS NOT SUPPLIED.**
- A new application **MUST** be submitted if **ANY** changes are made to the establishment or dance area after the permit has been approved. This includes change of owners, remodeling, changes to the establishment site plan, etc.

**Please Note:** Lincoln Municipal Code Section 5.20.130 **requires** all dances to end by 12 a.m.

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**Please PRINT using blue or black ink only.**

1. **APPLICANT'S INFORMATION** *(must be 21 yrs. of age)*

NAME:					
STREET ADDRESS:					
CITY:		STATE:		ZIP:	
PHONE #:					
CELL#:					
DATE OF BIRTH:					
EMAIL ADDRESS:					

2. **BUSINESS INFORMATION**

NAME:					
STREET ADDRESS:					
CITY:		STATE:		ZIP:	
PHONE #:					
CELL#:					
EMAIL ADDRESS:					

3. **MAILING ADDRESS**

NAME:					
STREET ADDRESS:					
CITY:		STATE:		ZIP:	

4. **EVENT INFORMATION**  
*Note: Lincoln Municipal Code Section 5.20.130 requires all dances to end by 1 a.m.*

DATE(S):		HOURS:	
PURPOSE:			

5. **LOCATION INFORMATION**

NAME:	
STREET ADDRESS:	
OCCUPANCY OF PREMISES:	
FLOOR OF BUILDING WHERE DANCE WILL BE HELD:	

6. **EMPLOYEE INFORMATION**  
*Names of all persons employed by applicant in conducting dance*

NAME	ADDRESS	DATE OF BIRTH

7. **MINIMUM NUMBER OF ADULT SUPERVISORS:**

8. **NAME(S), ADDRESS(ES), & AGE(S) OF SUPERVISORS**

Names	Addresses (Include City, State, & Zip)	Age

9. **HAVE ANY OF THE ABOVE-NAMED INDIVIDUALS BEEN FOUND GUILTY OR PLEAD GUILTY TO A MISDEMEANOR INVOLVING MORAL TURPITUDE OR HAVE BEEN CONVICTED OR PLEAD GUILTY TO ANY FELONY? Yes \_\_\_\_ No \_\_\_\_**

If **YES**, list names of person & where it occurred & explain (*use separate sheet of paper if necessary*):

NAME	CITY & STATE OF WHERE IT OCCURRED	EXPLANATION

10.

NAME(S), ADDRESS(ES), & AGE(S) OF SUPERVISORS		
Names	Addresses (Include City, State, & Zip)	Age

\_\_\_\_\_  
Printed Name of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

REVIEWING ACTION - OFFICE USE ONLY			
DEPARTMENT	APPROVED / DENIED	SIGNATURE	DATE
Bureau of Fire Prevention:			
Police Dept.:			
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COMMENTS

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